

**Format for submission of Academic Advisors Report (AAR)**

**I-COLLEGE PROFILE**

1	Name of the College, Website, email and Ph.No.		Shree Saraswati Institute Of Pharmacy shreesaraswatiiphararmacy@gmail.com 02367248589
2	Name of the Principal, email & Mob.No		Dr.Borkar,M.M. shreesaraswatiiphararmacy@gmail.com 9860135696
3	Name of the Vice-Principal, email & Mob. No.		Mr.Kedar.T.K. tukramkedar@gmail.com 9860135696
4	Name of the IQAC Coordinator, email & Mob. No.		Ms.Gonsalvis,S.B. 7768960752
5	Year of Establishment & own land if any		2017 <i>Own land</i>
6	NBA accreditation		
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)		Not Applied
8	UGC Recognition (2F & 12 B)		<i>not No Recognition under 2F12B</i>
9	College Working Hours( if shift system mention details of both shifts & give reasons for shift system)		9.30-5.30
10	No. of Posts Sanctioned		Regular Working:24 Visiting Faculty Working:02
11	Course wise & Year wise Students strength particulars ( Proforma enclosed & to be submitted along with AAR)		<i>separate sheet attached</i>

**II-CURRICULAR ASPECTS**

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
	Grade	Actual Status	
1	A	Prepared and attached	<i>Prepared &amp; implemented</i>
2	A	Prepared and attached	<i>Prepared &amp; verified</i>
3	A	Prepared and attached	<i>Prepared / verified</i>
4	A	Prepared and attached	<i>Prepared / verified</i>
5	-	N.A.	<i>No add on courses</i>

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
6	Add-on Courses (Department-wise) in Academic Year	N.A.
7	Coverage of Syllabus (Average Percentage)	N.A.
8	Teaching of Humanities & Foundation Courses	100% Syllabus was covered for A.Y.2022-2023
9	Teaching of Environmental Science and Ethics	N.A.
10	No. of New UG & PG Courses introduced this year:	N.A.
11	Maintenance of Student Attendance Registers	Yes
12	Feedback forms on Curriculum from students	N.A.

**III-TEACHING, LEARNING & EVALUATION**

1	Teaching Diaries & Plans in the Prescribed Formats	A	It is maintained in prescribed format.	Maintained in prescribed format
2	Co-Curricular Activities (College Level)	A	Many co-curricular activities were been conducted and report is been produced.	Activities are conducted at college level
3	Academic Competitions (College & Above level)	A	Different competitions like quiz debate, pharma detailing etc.	Competitions are organised
4	Conduct of Internal Examinations	A	Exams are conducted as per D.BATU schedule and norms of PCI	Internal Exams are conducted as D. BATU schedule
5	Subject wise result analysis	A	Subject wise result analysis was prepared and submitted	Subject wise result analysis is prepared
6	Teacher wise result analysis	B	Faculty wise result analysis was prepared and submitted	Teacher wise result analysis is prepared



Item	Impression of Academic Adviser with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors		
7	Remedial Classes	A	Remedial lectures were conducted for T. Y. and Final Yr students after second sessional exam and report was produced	Remedial classes for weaker students are conducted
8	Record of Evaluation of Teachers by Students	B	Student feedback was collected and return feedback was given to respective faculty	Student Feedback has been taken
<b>IV-RESEARCH AND CONSULTANCY</b>				
1	Is the College a Recognized Research Centre	-	N.A.	
2	No. of Research Guides in the College	-	N.A.	
3	No. of Research Scholars working for Masters & Ph. D	-	N.A.	
4	Major/Minor/Other Research Projects	-	N.A.	
5	Research Papers Published in Academic year ( International /National )	B	Faculty and students have published papers and supporting documents were attached	1 IN 1 International & 1 N. 1 National publication available
6	Papers Presented in Academic year ( International /National/ State )	B	Faculty and students have presented papers and supporting documents were attached	Faculty member presented paper.
7	Books Published in Academic year (Single Author/ Co Author)	e	N.A.	Activity need to be strengthened
8	Seminars/Workshops/ Training Programme Conducted in Academic year ( International /National/ State )	C	N.A.	No Book publications Not conducted.
9	Record of Consultancy in Academic year	C	N.A.	No consultancy
10	Record of MOUs in Academic year	A	Yes MOU with S.G. Phytopharma, Kolhapur	MOU's available
<b>VI-EXTENSION ACTIVITIES</b>				
1	Record of Subject /Department Related Extension Activities	C	N.A.	No activities
2	Name of the NSS PO & Mobile No.	C	Mr. Akhil S Kanekar 9665907129	Activity has been closed
3	NSS Attendance register	C	Register is prepared	Attendance Not available





Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions from Academic Advisors
4	NSS Activity register B Different NSS Programs are conducted and File is maintained	NSS Programs conducted
5	Name of the NCC ANO & Mobile No. -	-
6	NCC Attendance register -	-
7	NCC activity register -	-
8	Name of the Professional Club Coordinator & Mobile No. A Ms.Kausalya Patil 9503740059	Available
9	Professional Club Activities A Club prepared for A.Y.2023-24	Of various activities are conducted
10	Name of the Women Empowerment Cell Coordinator & Mobile No. A Mrs.Rohini P Vishare 9822666375	Available
11	WEC Activities B Cell Prepared for A.Y.2023-24	More activities to require to conducted.
12	Name of the Eco-Club Coordinator & Mobile No. A Mr.Akhil S Kanekar 9665907129	Established, Available
13	Eco- Club Activities C Club prepared for A.Y.2022-23	Activities need to be organised
14	Name of the Consumer Club Coordinator & Mobile No. A Mr.Dongare R.C 7507349777	Established Available
15	Consumer Club Activities C Club prepared for A.Y.2023-24	Activities need to be organised
16	Innovation Activity club -	-
17	Technology Development and Transfer Cell Activities -	-
18	Any other Club -	-

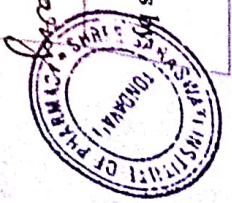
IV-LEARNING RESOURCES

1	Name of the Librarian & Mob.No B Mr.Minesh B Talekar 8625825410	Available
2	Access timings of the Library A 09.30a.m. to 5.30 p.m	Timing Verified from record
3	Circulation of Books among Students A Two books for 8 days	Circulation data verified
4	Availability of Previous years Question papers A Recent Years all question paper available with library	Available

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C(poor) after observation	Recommendation/Suggestions Academic Advisors
5	Availability of model answers of previous examinations A	Available in the library ✓ Available in library for reference Visitor Record book verified
6	Record of Visitors to Library A	Smart School MIS ✓ Available
7	Status of Library Automation A	Available in the library ✓ Available
8	e-Resources & e-Journals A	Available in the library ✓ Available
9	Number of E-Journals A	20 are available ✓ Access 20 Available
10	Number of Print Journals A	10 Journals are available ✓ 10 Journals Available
11	Access to NPTEL courses -	N.A. ✓ No access is utilized
12	Access to Spoken Tutorials A	Yes ✓ Available & Verified
13	Access to e-learning tutorials B	Yes ✓ Available
14	TED-X activity on campus -	N.A. ✓ -

VII-Student Support Activities

1	Name of Dean/Faculty Incharge & Mob.No	Mr.Dongare R.C 7507349777	
2	Activities and Support for Sports	Mr.Uday Bhoi 8073946524	college level sports activities are organised
3	Records of events conducted and significant achievements in Sports & Games	Record is maintained and attached	Sports are conducted
4	Record of cultural programmes conducted	Record is maintained and attached	cultural activities are conducted
5	Record of any other extra-curricular activities conducted	Record is maintained and attached	extra curricular activities are conducted.
6	Record of Students trained in different verticals	-	No record available Nil
7	Record of Student placed in In campus placement	Every year till 20 students from each batch is done.	Placement has been done & verified.
8	Name of Career Guidance Coordinator and Mob.No	Ms.Lendave.M.M ✓	Available
9	Record of activities Career Guidance and placement cell	Record is maintained and attached	Record maintained
10	Name of Departmental Research Coordinator & Mob. No.	Ms.Consalvis.S.B. 7768960752	Available





Item	Impression of Academic Adviser with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
11 Implementation of Departmental Research Plan	C Will be implemented from A.Y.2024-25	Need to be implemented in ensuing year
12 IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	B Record is maintained and attached	Some activities are performed Need improvement
13 Record of Alumni Association Activities	C Record is maintained and attached Not verified	Corrected. Alumni Association should be registered.
14 Record of Grievance Redressal Cell / Anti Ragging Cell	A Record is maintained and attached	Grievance redressal cell & Anti ragging cell established
15 Awards and Prizes earned by students	- Yes in State level competition	3rd prize - had minor election
16 Mentoring / Counseling System	B Yes Available for each student	Available but need to improve





Item		Impression of Academic Advisor with grade A (Good)/B (Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
<b>VIII- Basic Amenities</b>			
1	Maintenance of drinking water	A Cooler Facility available in college	Water purifier with cooler is available
2	Maintenance of Sanitation	A Proper sanitation is done and cleanliness is maintained daily	cleanliness & sanitation is satisfactory
3	Rest room for women students	A Separate GCR is available with attached washrooms and bed facility along with sanitary napkin machine is also attached.	Rest room is available with sanitary napkin machine
4	Greenery & Cleanliness	A College is surrounded in proper greenery region and cleanliness is maintained daily	College situated in natural green ambience. Cleanliness in college & surrounding area is maintained
5	Health Care Facility	B 1st aid box is there along with that monthly visit of doctor is there.	Available
6	Canteen	A Proper food facility along with hygienic food is made available for students.	Available
<b>IX-GOVERNANCE AND LEADERSHIP</b>			
1	Staff meetings Register	It is maintained	
2	Functioning of Committees in Administration (Minutes of Meetings)	A Governing Board register is maintained and twice in a year the meeting is conducted.	Committees are constituted & meetings are conducted as per the schedule no gaps
3	Awards/Achievements of faculty	C Faculty is supported for all type of work for their development purpose.	No significant achievement
4	Faculty development initiatives	B Faculty is given full support for the development from college side.	Some faculty has attended FDPs & seminars. Need more program & participation

**X - IT INITIATIVES**

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
1 e-class rooms (Number & Usage)	A 02. All the faculties use it / Smart boards, e-class rooms with smart boards are available	e-class rooms with smart boards are available
2 Internet Centre	A It is available in whole college. - 40s. WiFi/internet facility	entire campus available in
3 Computer labs (No. of labs & working systems)	B 01 Lab total 38 PC are available in the college.	More number of PC's are required (5)
<b>XI-Best Practices</b>		
1 Record of best/innovative practices by the institution	C > It is maintained.	No best or innovative practices found.
2 College Activity Register/ Annual Report	B > Prepared	Annual report available but need to be strengthened.
Hard Copy of AQAR	-	-
3 Over All Impression on the College	A	Overall conductance of institute is good.
Signature of the Vice-Principal		
 Signature of the Vice-Principal		
Signature of the Principal		
 Signature of the Principal		
SHREE SARASWATI INSTITUTE OF PHARMACY, TONDAVALI TAL. KANKAVLI, DIST: SINDHODURGA		

